

# AGENDA

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**Meeting:** SENIOR OFFICERS EMPLOYMENT SUB-COMMITTEE  
**Place:** Committee Room D - Council Offices, Monkton Park,  
Chippenham, SN15 1ER  
**Date:** Tuesday 18 December 2012  
**Time:** 12.30 pm

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Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713 035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

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**Membership:**

Cllr Mike Hewitt  
Cllr Jon Hubbard

Cllr John Noeken

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## **Part 1**

Items to be considered when the meeting is open to the public

1 **Election of Chairman**

To elect a Chairman for the meeting

2 **Apologies for Absence**

3 **Minutes** *(Pages 1 - 4)*

To confirm the minutes of the meeting held on 19 April 2012 *(copy attached)*.

4 **Declarations of Interest**

To receive any declarations of pecuniary and non-pecuniary interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements**

6 **Public Participation**

The Council welcomes contributions from members of the public.

### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5.00pm on Tuesday 11 December 2012**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**7 Exclusion of the Press and Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

**Part II**

*Item during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed*

**8 Termination of Employment on Grounds of Redundancy - Corporate Director\_(Pages 5 - 8)**

A confidential report by the Service Director, HR & OD is attached.

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## SENIOR OFFICERS EMPLOYMENT SUB-COMMITTEE

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**MINUTES OF THE SENIOR OFFICERS EMPLOYMENT SUB-COMMITTEE  
MEETING HELD ON 19 APRIL 2012 AT COMMITTEE ROOM VII - COUNTY HALL,  
TROWBRIDGE.**

**Present:**

Cllr Mike Hewitt, Cllr John Noeken and Cllr Mark Packard (Substitute)

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1. **Election of Chairman**

**Resolved:**

To elect Cllr John Noeken as Chairman for the meeting.

Councillor John Noeken in the Chair

2. **Minutes**

**Resolved:**

To confirm and sign as a correct record the minutes of the Sub-Committee meeting held on 2 December 2011.

3. **Apologies for Absence**

An apology for absence was received from Cllr Jon Hubbard who was substituted by Cllr Mark Packard.

4. **Declarations of Interest**

There were no declarations of interest.

5. **Chairman's Announcements**

There were no Chairman's announcements.

6. **Public Participation**

There were no members of the public present or councillors' questions.

7. **Exclusion of the Press and Public**

**Resolved:**

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Numbers 8 & 9 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

8. **Termination of Employment on Grounds of Redundancy - Service Director A**

On considering a confidential report by the Corporate leadership Team,

**Resolved:**

(1) To approve the termination of employment of Mrs Sharon Britton, Service Director – Policy, Performance & Partnership on the grounds of redundancy with effect from 27 April 2012, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.

(2) To thank Mrs Britton for her dedicated service over many years.

9. **Termination of Employment on Grounds of Redundancy - Service Director B**

On considering a confidential report by the Corporate leadership Team,

**Resolved:**

(1) To approve the termination of employment of Mr Graham Hogg, Service Director – Housing on the grounds of redundancy with effect from 30 April 2012, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.

**(2) To thank Mr Hogg for his dedicated service over many years.**

(Duration of meeting: 10.00 - 10.10 am)

The Officer who has produced these minutes is Roger Bishton, of Democratic Services, direct line 01225 713 035, e-mail [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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